



INDIANA SHERIFFS' ASSOCIATION
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FACT SHEET

HOW TO HANDLE QUESTIONS, PROBLEMS OR COMPLAINTS

2011 I.S.A. SPRING MEMBERSHIP PROGRAM

1. HOW IS THE ASSOCIATE/BUSINESS MEMBERSHIP CAMPAIGN CONDUCTED IN EACH COUNTY?

Each sheriff authorizes a letter for mailing to citizens in his county inviting them to become Associate and/or Business Members of the Indiana Sheriffs' Association. Each person receives a personalized letter from the sheriff inviting him or her to join.

NO ONE IS EVER CONTACTED BY TELEPHONE! Nor is a solicitation ever conducted without the sheriff's written authorization.

Letters are prepared for mailing to all persons on a list developed by our support services and modified to our needs.

Enclosed with the letter is an application and a postage-paid business reply envelope which may be returned with annual dues of \$24 for individual membership, \$50 to \$1,000 for businesses.

When dues are paid, new members will receive a wallet membership card and two star decals within 6-8 weeks by return mail and will also receive releases of our newsletter throughout the year. Businesses also receive a wall plaque.

2. WHAT ARE THE QUALIFICATIONS FOR ASSOCIATE MEMBERSHIP?

AGE: There is no limit.

SEX: Both men and women are accepted as members, but letters of invitation are usually sent to men to avoid duplication of the same households.

RESIDENCE: There are no restrictions on residence – out of state citizens are welcome to join.

3. WHAT HAPPENS TO THE PERSON WHO DOES NOT ACCEPT THE MEMBERSHIP INVITATION AND DOES NOT SEND IN ANY DUES?

The member does not receive any follow-up letters or notices during this membership campaign, and is not contacted or harassed in any way. This keeps membership on an entirely voluntary basis.

4. DOES THE CAMPAIGN CREATE A LOT OF WORK IN THE SHERIFF'S OFFICE?

NO. All of the work is done by the Association and their support services including securing an appropriate list of prospective members.

A few people may bring their membership dues to the Sheriff's office instead of mailing them to the Association. The Sheriff will have to forward these to the Association.

5. CAN THE SHERIFF ACCEPT MEMBERSHIP APPLICATIONS FROM PERSONS NOT ON THE MAILING LIST?

Certainly. If a person walks up to you and says he/she wants to become a member, just have him/her complete an application and send the annual dues of \$24 or more for individual, \$50 to \$1,000 for business membership to the Association. The new member will be promptly enrolled.

6. IF AN INDIVIDUAL OR BUSINESS JOINS THE ASSOCIATION THIS YEAR, HOW WILL THE MEMBERSHIP BE RENEWED NEXT YEAR?

Next year the member will receive a membership renewal form in the mail to renew his/her membership. All mechanics of the renewal are handled by the Association. The Sheriff and/or his staff will not be bothered with the renewal process.

7. ARE ASSOCIATE/BUSINESS MEMBERSHIP DUES DEDUCTIBLE FOR INCOME TAX PURPOSES?

YES, the Indiana Sheriffs' Association is a nonprofit, tax exempt and tax deductible organization as established by Section 501(c)3 of the Internal Revenue Code. Member dues are deductible to the extent allowable by Federal Law.

CONTACT THE INDIANA SHERIFFS' ASSOCIATION, 800-622-4779, IF YOU HAVE QUESTIONS REGARDING THIS MEMBERSHIP PROGRAM.

At the conclusion of the membership program, each Sheriff will receive a printout of the names and addresses of all your new members.